



# राष्ट्रीय होटल प्रबंध एवं कैटरिंग टेक्नोलॉजी परिषद्

(पर्यटन मंत्रालय, भारत सरकार)

**NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY**

(An Autonomous body under Ministry of Tourism, Govt. of India)

ए-34, सेक्टर 62, नोएडा – 201309 (उत्तर प्रदेश)

A-34, Gautam Buddh Nagar, Sector-62, Noida, U.P.-201309

Tel:-0120-2590602/610/619, Email:-diraf-nchm@nic.in



## **NOTICE INVITING TENDER FOR HIRING OF BUS ON SHORT TERM CONTRACT BASIS**

### **Introduction About the Services Being Proposed**

- National Council For Hotel Management & Catering Technology, Noida is an autonomous body under the Ministry of Tourism, Government of India. NCHMCT is inviting offline Sealed bid (Both Technical & Financial Bid) from reputed Vehicle hiring service providers for the provision of 7 Nos of AC Buses( 50 seater) for transport (pick up and drop off only ) of approx. 350 persons from NCHMCT, Sector-62, Noida to Bharat Manadpam, Pragati maidan, Delhi for 11 days from 21<sup>st</sup> July 2024 to 31<sup>st</sup> July 2024.

### **Instruction To Bidder**

- NCHMCT expects the bidder to comply with the tender specification/ conditions. The bidders not complying with the terms & conditions of the tender and offers indicating exceptions / deviations may be rejected without seeking any clarification.
- In case of queries / clarifications Interested eligible bidder may contact Office Superintendent, NCHMCT, A-34, Gautam Buddh Nagar, Sector-62, Noida, UP-201309, Tel:-0120-2590603.

<b>Important Dates</b>	
Tender Publishing Date	12 <sup>th</sup> July 2024
Tender Submission Start Date(Offline)	13 <sup>th</sup> July 2024 at 10:00 AM
Tender Submission End Date	16 <sup>th</sup> July 2024 at 12:00 PM
Tentative Bid Opening Date(Technical & Financial both)	16 <sup>th</sup> July 2024 at 03:00 PM
Bid Opening Place/Venue	Board Room, NCHMCT, Noida

Interested bidders may view and download the Tender documents together with the Terms & Conditions from the website of the NCHM i.e., <https://nchm.gov.in/> and submit their offline bid Either physically or through Speed Post to Director(A&F), NCHMCT, A-34, Gautam buddh Nagar, Sector-62, Noida well before the last date and time.

Bidders should regularly visit the NCHM website to keep themselves updated.



## Scope of Work

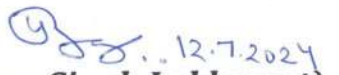
- Successful bidder shall provide 7 Nos of 50 seater AC buses for 11 days from 21<sup>st</sup> July 2024 to 31<sup>st</sup> July 2024.
- Buses shall run to & fro (pick up and drop off only) between NCHMCT, A-34, Gautam Buddha Nagar, Sector-62, Noida, UP-201309 and Bharat Mandapam, Pragati Maidan, Delhi only as per the time schedule provided by NCHMCT.
- Buses to be provided under the contract must be comprehensively insured and should carry necessary permits/clearance including valid PUC.
- The hiring charges would be inclusive of fuel costs, toll tax, lubricants, spare parts, maintenance, salary of drivers/staff, payment of insurance, road tax etc. excluding GST.
- Bidder must submit EMD in the form Account Payee cheque of Rs 50,000/- along with Tender documents otherwise bid will be rejected. Account Payee Cheque shall be in favour of "NCHMCT"
- In case of any accident/mishap, all the claims arising therefrom shall be met by the service provider. The Service provider shall be solely responsible for any injuries caused by the driver of the vehicle whether by accident or otherwise.
- The buses to be provided should be in good condition and should have been registered with the road transport authorities.
- The no. of buses can be increase or decrease at any point of time.
- Driver of the buses hired shall have valid driving license and shall have at least 5 years of experience of driving heavy vehicles.
- Driver shall observe proper etiquette, politeness, and protocol while performing his duty. He shall be neatly and properly dressed.
- Driver who has been challaned even once for the offence of over speeding, drunken driving, and dangerous driving etc. shall not be employed with the buses to be provided.
- In case of non-reporting of the driver or buses due to any reason or if the buses do not report within the reasonable time or does not report at all, NCHMCT, Noida will have right to hire buses from any other travel agency for such period and such additional hiring cost would be borne by the successful bidder. In addition, a penalty of Rs 10,000/- per day, per buses shall be deducted from the hiring charges payable to the bidder.
- The driver of the buses should not smoke, drink alcohol or chew tobacco, while on duty. In case of misbehavior by the driver of failure to observe any of the above conditions, a penalty of Rs 500/- per instance shall be charged on the service provider and the driver will be de-rostered for the remaining period of the contract.
- The driver of the buses must follow the traffic rules and all other regulations prescribed by the Government from time to time.
- In the event of any unsatisfactory performance, either of the bus/es or driver and/or non-compliance with the terms & conditions of the contract would result in termination of the contract without assigning any reasons whatsoever along with forfeiture of EMD.





### Other Important Terms & Conditions:-

- The contract will be for a period of 11 days from 21<sup>st</sup> July 2024 to 31<sup>st</sup> July 2024.
- Bidders are neither allowed to submit multiple bids nor bid through a consortium. If bids are submitted through consortium, such bids will be rejected.
- The Successful bidder shall not sublet any part of the Contract.
- The NCHMCT reserves the right to reject any tender or reject it entirely without assigning any reason.
- Payment shall be made after deduction of Taxes as per rules.
- The revision of rates will not be allowed during the contract period.
- No advance payment shall be made. However, full payment shall be released after submission of proper Tax Invoice and upon satisfactory transport services.
- NCHMCT, Noida may at any time terminate the Contract by giving a written notice to the awarding firm, without compensation to the firm, if the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the department.
- In case of any dispute, the legal jurisdiction shall be within the Union Territory of Delhi/New Delhi.
- The bidder has to submit the relevant & readable files only as indicated in the tender documents. In case of any irrelevant or non-readable files, the bid may be rejected.
- NCHMCT, Noida reserves the right to relax / amend / withdraw any of the terms and conditions contained in the Tender Document without assigning any reason thereof.

  
(Priyadarshan Singh Lakhawat)  
Director (Admin & Finance)




Essential Eligibility Criteria for acceptance of tender

Appendix 'A'

**Technical Eligibility Criteria:**

Sl. No.	Criteria	Documents Required to be submitted for Technical Evaluation
1	The bidder should be a sole proprietorship concern, Partnership firm or Company registered in India and should be in existence for at least 5 years as on last date of tender submission in the field of Vehicle service providing	Certificate of GST registration in case of Sole Proprietorship/ Partnership Deed in case of Partnership Firm/ Certificate of incorporation, Memorandum of Association and Articles of Association in case of Company.
2	The bidder must be valid GST registration certificate	Certificate of GST registration..
3	Bidder must submit latest fitness certificate, RC as well as proof of comprehensive Insurance of buses.	Copy of latest fitness certificate of the buses, RC of buses and proof of comprehensive Insurance covering passengers.
4	Bidder should have at least 3 years of experience as vehicle hiring services providers.	Copies of contracts / work orders as documentary evidence of successful execution / completion of work.
5	Bidder must submit details/Information of the Buses to be provided including model, Year and conditions.	Vehicle details/Information of the Vehicles including model, Year and conditions
6.	EMD of Rs 50,000	Original copy of Account payee Cheque(EMD)

  
(Priyadarshan Singh Lakhawat)  
Director (Admin & Finance)




### Tender Evaluation Process:-

1. The bids which satisfy ALL the Minimum Essential Eligibility Criteria laid down in **Appendix-A**, alone will be taken up for Financial Evaluation.
2. Thereafter, in the second stage, Financial Bid will be opened for only the Technically qualified bidders.
3. Financial Bid must be submitted in following form: \_

Rate per Bus(Rs) (A)	Total No. of buses (B)	Total Price(Excluding GST) $C=(A \times B)$	GST (D)	Total Price (including GST) $E=(C+D)$

4. Financial Bid shall be opened.
5. The bid will be awarded at the L1 financial bid value quoted by the successful bidder.
6. The presence or absence of representative of the Bidders shall not render the procedure infirm, at any stage.

  
**(Priyadarshan Singh Lakhawat)**  
Director (Admin & Finance)

