

ANNUAL REPORT

2015-16



**NATIONAL COUNCIL FOR HOTEL MANAGEMENT
AND CATERING TECHNOLOGY**
A-34, SECTOR-62, NOIDA – 201309
www.nchm.nic.in



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1. INTRODUCTION

1.1 National Council for Hotel Management and Catering Technology (Society) was set up in the year 1982 as an autonomous body under Ministry of Tourism, Govt. of India for coordinated growth and development of hospitality management education in the country. Initially, the Council was set up in the name of National Board of Studies in Food Management, Catering & Nutrition under the administrative control of Ministry of Agriculture (Deptt. Of Food) and subsequently it was transferred to Ministry of Tourism, Govt. of India in the year 1984 with renaming as National Council for Hotel Management & Catering Technology. The office of the Council is situated at A-34, Sector-62, Noida (U.P.) in its own building whereas registered office is at Pusa, New Delhi. The Council regulates academics in the field of Hospitality Education & training that is imparted at the 21 (twenty one) Central Govt. sponsored Institutes of Hotel Management, 19 (nineteen) State Govt. sponsored IHMs offering Degree level program; 3 (three) State Govt. sponsored IHMs offering Diploma/Craft Certificate level programs, 1 (one) PSU owned Institute, 14 (fourteen) private Institutes and 10 (ten) Food Craft Institutes that function in different parts of the country. Through the Council, these institutes offer 11 (eleven) different professional programs leading to award of Certificate, Diploma, Post Graduate Diploma, Bachelor and Master Degree. (The last two programs are in collaboration with Indira Gandhi National Open University).

2. AIMS & OBJECTIVES AND ROLE OF THE NATIONAL COUNCIL:

- 2.1 Aims and objectives of National Council for Hotel Management & Catering Technology and its role as the apex formation in the country to ensure co-ordinated growth and development of hospitality education through its affiliated institutes are elaborated in its Memorandum of Association which among other things, mandates the Council to effectively discharge functions such as:
- a. Formulate, guide and coordinate various types of studies, knowledge and research inclusive of Graduate and Post Graduate studies in the field of Food Management, Hotel Management, Catering Technology and Applied Nutrition and allied skills and crafts;
 - b. Affiliate Institutions concerned with the subject and prescribe course of study and instructions leading to examinations conducted by it;
 - c. Prescribe standards for buildings and equipment for affiliated institutes;
 - d. Prescribe educational qualifications and other standards for faculty and members of staff of affiliated institutes and, where necessary depute them for further training, both within and outside the country.
 - e. Prescribe educational and other qualifications for admission of students to various courses and prescribe manner of admission of students of different courses at the affiliated institutes;



- f. Admit candidates to examinations conducted by it;
- g. Conduct annual examinations for promotion from lower to higher classes and terminal examinations for award of Certificates, Diplomas and Degrees as prescribed for different courses;
- h. Publish results of examinations conducted by it;
- i. Grant Certificates, Diplomas and Degrees to students who have completed and passed the prescribed course of study and examination conducted by it;
- j. Co-operate with other authorities and bodies in such manner and for such purposes as may be necessary for giving effect to the objects of the Society;
- k. Promote general advancement of hospitality education, technical or otherwise, amongst members of and those connected with educational and professional interests of the hotel and catering industry;
- l. Form Rules and Bye-laws to devise and impose means for testing qualifications of persons already working in the industry with a view to grant recognition to their professional attainments and deal with all matters incidental thereto;
- m. Advise the Government on coordinated development of Hotel Management and Catering Technology education and training and on such other matters as the Govt. may require;
- n. Do all other such lawful acts and things as may be necessary or incidental or conducive to the attainment of all or any of the objects of the Society;
- o. Acquire, hold and dispose of property in any manner whatsoever, subject to prior approval of the Central Government being obtained in the case of acquisition or disposal of immovable property;
- p. Deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its functions;
- q. Borrow and raise money with or without security or the security of any mortgage, hypothecation or pledge of the overall or any part of the immovable properties belonging to the Society or in any other manner whatsoever;
- r. Print, publish and exhibit magazines, periodicals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;
- s. Receive grants-in-aid, donations, etc. from the Govt. and, if considered necessary, from other persons and utilise the grants etc. so received solely for furtherance of the objects of the Society and in accordance with any conditions therefore imposed by the Government;
- t. Create and maintain a fund to which shall be credited;
 - i) All moneys provided to the Society by Government of India and other Governments/Institutions;
 - ii) All fees and other charges received by the Society;



- iii) All moneys received by the Society by way of grants, gifts, donations bequests or transfers, and
- iv) All moneys received by the Society in any other manner or from any other source.
- v) Deposit all moneys into the fund created and maintain them in banks or invest them in such manner as the Society may decide;
- u. Draw, make, accept endorse and discount cheques, notes or other negotiable instruments , and for these purposes sign execute and deliver such assurances/deeds as may be necessary;
- v. Pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the Society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objects including all rents, taxes, outgoings of salaries of the employees;
- w. Carry out such other duties as may be imposed upon it by the Central Government from time to time.

3. MANAGEMENT

3.1 COMPOSITION OF NCHMCT SOCIETY:

National Council for Hotel Management and Catering Technology is a Society Registered under the Societies Act, 1860. Composition of its members as defined in Rule 4(1) of Society's Memorandum of Association and Rules and Regulations is as under:

1.	Minister-in-charge of Administrative Department concerned.	Hon'ble Minister for Tourism	President of Society
2.	Minister of State in the Administrative Department or if there is no such Minister such other person as may be nominated by the President.	Hon'ble Minister of State for Tourism.	Vice-President
3.	Ministers/Secretaries in charge of the Education and the Labour Department in the Union Government	Hon'ble Ministers of the respective Ministries. (However, notices sent to Secretary level officers in past)	Members



4.	Representatives of the Govt. of respective States in which the affiliated Institutes are located.	Secretary (Tourism) of the States and UTs who is also the Chairperson, BOG of the affiliated Institutes located in the States/UT. Chairpersons of IHM Pusa-Delhi is not the Secretary of concerned State, hence Secretary of Delhi State is not the Member.	Members
5.	Chairmen of the Board of Governors of Societies managing the affiliated Institutes.	Secretary (Tourism) of the respective State/UTs are the Chairmen of the affiliated Institutes as at S. No. 4.	Member
6.	Chairman of the Board of Governors of National Council for Hotel Management.	Secretary (Tourism), Govt. of India is the Chairperson of BOG, NCHMCT.	Member
7.	Five Representatives of the Govt. of India.	<ul style="list-style-type: none"> i) Secretary (Tourism), Govt. of India ii) Addl. Secretary (Tourism), Govt. of India (in place of DG) iii) Addl. Director General (Tourism), Govt. of India iv) Representative of Ministry of Labour v) Representative of Ministry of HRD 	Members
8.	Member Finance/Financial Advisor in the Administrative Department.	Addl. Secretary & Financial Advisor, Minister of Tourism	Member
9.	Principals of all affiliated Institutes to be nominated by the Govt.	Principals of all affiliated IHMs and FCIs.	Members
10.	Two Experts in Hotel and Food Management, Catering and Nutrition, to be nominated by the Govt.	-	Vacant
11.	Four persons from the Hotel and Catering Industry to be nominated by the Govt.	-	Vacant



12.	Chief Executive Officer of the National Council to be appointed by the Govt.	ADG(T) has additional charge of the post of Chief Executive Officer, NCHMCT	Member
13.	Secretary of the Board	Director (A&F), NCHMCT	Member/ Secretary

3.2 MANAGEMENT PATTERN

Board of Governors, as constituted by Government, conducts business of the National Council under the Chairmanship of Secretary (Tourism), Govt. of India. Chief Executive Officer, who is also a Member on the Board of Governors, oversees day to day affairs of the Council. Composition of the Board of Governors as defined in Rules 28 of Memorandum of Association of NCHMCT (Society) is as under:

1.	A Chairman to be nominated by the Govt.	Secretary (Tourism) Govt. of India	Chairman
2.	The representatives of the Govt. of India on the Society.	i) Addl. Director General (Tourism), Govt. of India ii) Director, Technical Education - representing Secretary (HRD) iii) Director General (Emp.& Training) - representing Secretary (Labour) iv) CMD, ITDC v) Director, IITM, Gwalior	Members
3.	Member Finance-Financial Adviser in the Administrative Deptt. concerned.	Addl. Secy. & Financial Advisor, MOT.	Member
4.	Two of the nominees of the Govts. of States in which the affiliated institutions are located, to be specified by the Government	1. Secretary (Tourism), Govt. of Bihar. 2. Secretary (Tourism), Govt. of Kerala.	Member Member
5.	Principals of 4 of affiliated Institutes of Hotel Management.	1. Principal, IHM, Bengaluru. 2. Principal, IHM, Goa. 3. Principal, Dr. Ambedkar IHM, Chandigarh. 4. Principal, IHM, Kolkata.	Members
6.	One of the Experts in Hotel & Food Management, Catering and Nutrition to be nominated by the Government	1. Sh. D.K.Beri, Sr. Vice President (Business and Corporate Affairs) Taj Group of Hotels.	Member
7.	Two of the persons from the hotel & catering industry to be specified by the Government	1. Secretary General, FHRAI, New Delhi. 2. Dr. (Mrs.) Jyotsna Suri CMD, Lalit Group of Hotels, New Delhi	Member Member



8.	Chief Executive Officer	ADG (T) /Chief Executive Officer, NCHMCT	Member
9.	Secretary of the Board.	Secretary /Director (A&F), NCHMCT.	Member Secretary

Director (Studies), NCHMCT and Director, SOTHSM, IGNOU, are the special invitees on the Board of NCHMCT.

4. MEETINGS OF THE BOARD:

During the year 2016-17, two meetings of the Board of Governors of National Council for Hotel Management & Catering Technology were held i.e. 44th meeting held on 14th June 2016 and 45th meeting held on 3rd February 2017.

5. ACTIVITIES OF THE COUNCIL DURING THE YEAR 2016-17:

5.1 COURSES CONDUCTED BY NCHMCT:

The details of Courses conducted by NCHMCT are given here under:

S.No.	Courses	Duration	Required Qualification	Institutes where courses offered in 2016-17
1.	M.Sc. in Hospitality Administration	2 years	B.Sc. Degree in HHA from IGNOU; OR Bachelor's Degree in Hotel Management and Catering Technology from AICTE approved Institutes.	Central IHMS: Bengaluru, Chennai, Lucknow and Pusa-New Delhi NCHM-IH, Noida
2.	B.Sc. in Hospitality and Hotel Administration	3 years	Pass in 10+2 system of Sr. Secondary examination or its equivalent with English as one of the subjects. Candidate must have passed English as a subject of study (core/elective/functional) in the qualifying examination.	All affiliated Central State PSU owned and Private IHMs
3.	Post Graduate Diploma in Accommodation Operations & Management	1 ½ years	Bachelor's Degree in any discipline with 50% marks	Central IHMS: Bhubaneswar, Guwahati, Hyderabad, Kolkata and Pusa-New Delhi
4.	Post Graduate Diploma in Dietetics & Hospital Food Service	1 ½ years	Graduate in Home Science	Central IHMS: Pusa - New Delhi



5.	Craftsmanship Course in Food Production	1 ½ years	10 th Class of 10+2 or equivalent system with English as one of the compulsory subjects.	<p>Central IHMs: Bengaluru, Bhopal, Bhubaneswar, Chennai, Goa, Guwahati, Gwalior, Hyderabad, Kolkata, Pusa-New Delhi, and Shimla</p> <p>State IHMs: Hamirpur, Gangtok, Tiruchirappalli, Medak and Tirupati</p> <p>Private IHMs: Shri Shakti, Hyderabad and Desh Bhagat IHM, Gobindgarh</p> <p>FCI: Tura (Meghalaya)</p>
6.	Craftsmanship Course in Food & Beverage Service	24 weeks	10 th Class of 10+2 or equivalent system with English as one of the compulsory subjects.	<p>Central IHMs: Goa & Hyderabad</p> <p>State IHMs: Puducherry, Tirupati & Tiruchirappalli</p> <p>FCI: Aligarh & Balangir</p>
7.	Diploma in Food Production	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects	<p>Central IHMs: Chennai, Bengaluru, Goa, Chandigarh, Gurdaspur, Hajipur, Gwalior, Jaipur, Lucknow, Srinagar, Trivandrum and Mumbai</p> <p>State IHMs: Chandigarh IHM, Chandigarh, Dehradun, Gangtok, Jodhpur, Kurukshetra, Faridabad, Bathinda, Puducherry, Rohtak, Panipat, Bodhgaya, Yamuna Nagar and Tiruchirappalli</p> <p>Private IHMs: CCHM Landran, KC IHM Nawashahr & Desh Bhagat IHM, Mandi Gobindgarh</p> <p>FCIs: Ajmer, Aligarh, Balangir, Darjeeling, Udaipur, Hoshiarpur, Nagaon, Tura (Meghalaya), Dharamshala Jabalpur, Leh, Hasan and INS- HAMPLA</p>



8.	Diploma in Food & Beverage Service	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects.	<p>Central IHMs: Hajipur, Jaipur, Pusa-New Delhi, Shimla, Goa Srinagar, Lucknow & Thiruvananthapuram</p> <p>State IHMs: : Chandigarh IHM, Chandigarh, Dehradun, Jodhpur, Gangtok, Faridabad, Hamipur, Puducherry, Panipat, Kurikshetra Tirichirapalli and Bodhgaya</p> <p>FCIs: Ajmer, Aligarh, Balangir, Bodh Gaya Darjeeling, Udaipur, Nagaon, Dharamshala and INS HAMLA</p>
9.	Diploma in Front Office Operations	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects	<p>Central IHMs: Jaipur and Srinagar</p> <p>State IHMs: Chandigarh IHM Chandigarh, Tirichirapalli and Jodhpur</p> <p>FCIs: Ajmer, Balangir, Darjeeling, Nagaon, Leh, Hoshiarpur Dharamshala & Udaipur</p>
10.	Diploma in Housekeeping Operations	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects.	<p>Central IHMs: Srinagar</p> <p>State IHMs: Tirichirapalli and Puducherry</p> <p>FCIs: Ajmer, Aligarh, Balangir, Udaipur, Dharamshala, Leh and Nagaon</p>
11.	Diploma in Bakery & Confectionery	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects	<p>Central IHMs: Pusa-New Delhi and Srinagar</p> <p>State IHMs: Jodhpur, CIHM, Chandigarh, Dehradun, Kurukshetra, Bhatinda and Tiruchchirappalli</p> <p>Private Instt.: Landran and KC Nawanshahr</p> <p>FCIs: Aligarh, and Hoshiarpur</p>



5.2 ADMISSIONS TO B.Sc. PROGRAMME IN HOSPITALITY AND HOTEL ADMINISTRATION FOR ACADEMIC SESSION 2016-17:

National Council conducted Joint Entrance Examination (JEE) on all India basis on 30th April 2016 at 55 examination centers spread across 33 cities of the country for admission to First Year of 3-year B.Sc. Hospitality and Hotel Administration for 2016-17 academic session. Total 28,792 applications were received by NCHMCT through on-line and off-line as on close of last date of receipt of application i.e. 11th April 2016. On-line as well as on-campus counselling was held from 23rd May to 1st July 2016 with the help of NIC to fill 8124 seats at 55 affiliated Institutes, which includes reservation of 27% for OBC (at Central Govt. IHMs only); 15% for SC; 7½% for ST and 3% for PH Categories. On-line counselling was held at 14 IHMs viz., Pusa (New Delhi); Delhi (Lajpat Nagar); Mumbai; Chandigarh; Chennai; Kolkata; Hyderabad, Jaipur, Bhopal; Guwahati; Gwalior; Hajipur, Dehradun and Lucknow. Earlier to that, NIC also provided facility of 'Mock Counseling' to familiarize the candidates about real time counseling. After third round of the on-line counselling, 6481 candidates were admitted. The session commenced on 18th July 2017. Data of three consecutive years relating to Joint Entrance Examination and Admissions for the 3-Year B.Sc. HHA Program is as under:

Particulars	2014	2015	2016
Applications received	21,591	22,994	28,792
Candidates appeared for JEE	18,644	19,912	24,401
Candidates registered for Counselling	14,308	15,165	16,241
Available Seats	7,945	8,075	8,124
No. of Affiliated Institutes	51	54	55
Candidates admitted	6,320	6,709	6,481

5.3 CONDUCT OF WRITTEN TEST (JEE) FOR ADMISSION TO M.Sc. HOSPITALITY ADMINISTRATION PROGRAM (2016-18 BATCH)

National Council for Hotel Management introduced written test (M.Sc. JEE) for admission to 2-Year M.Sc. Hospitality Administration Program on 18th June 2016 at six centers viz., Bengaluru, Chennai, Delhi, Kolkata, Lucknow and Mumbai. Total 251 candidates applied for the test out of which 241 candidates appeared in the written test. Allotment of IHM to the candidates was based on the merit in the written test and choice of Institute opted by them. After completion of third round of allotment, admission position at each IHM is as under:

IHM	Sanctioned Intake	Students Finally Reported
NCHM, Noida	40	33
Delhi (Pusa)	25	25
Bengaluru	25	19
Chennai	25	15
Lucknow	25	13



5.4 ADMISSION TO OTHER COURSES:

Admission to other courses i.e. P.G. Diploma in Accommodation Operation; PG Diploma in Dietetics and Hospital Food Service; Diploma in Food Production; Diploma in Food & Beverage Service; Diploma in House Keeping Operation; Diploma in Front Office Operation; Diploma in Bakery & Confectionery; Craftmanship Course in Food Production; Craftmanship Course in Food & Beverage Service, is directly carried out by respective Institutes as per eligibility criteria prescribed by the National Council for each of the Course

6 AFFILIATION OF FCI:

During the year 2016-17, National Council has granted fresh affiliation to newly set up Food Craft Institute, Jabalpur in the State of Madhya Pradesh for running Diploma level programs from 2016-17 academic session.

7 EXTENSION OF PROVISIONAL AFFILIATION TO PRIVATE INSTITUTES DURING 2016-17 ACADEMIC SESSION

National Council has granted extension in provisional affiliation for academic session 2016-17 to 14 private Institutes of Hotel Management located in different parts of the country with the intake capacity already approved by the Council. For this, the National Council has carried out inspections of all the private institutes by constituting different expert teams to verify the availability of all required infrastructure as per prescribed norms and standards of NCHMCT. Based on the reports of inspection teams, extension of provisional affiliation for year 2016-17 was considered by the Council to following fourteen Institutes. These Institutes under affiliation to the Council offer 3-year B.Sc. HHA Program and other Diploma/Craft courses for academic session 2016-17.

- i) SRM Institute of Hotel Management, Kancheepuram, Tamil Nadu
- ii) Chitkara School of Hospitality Rajpura, Punjab
- iii) Chandigarh Collage of Hotel Management, Mohali
- iv) Ranjita Institute of Hotel Management, Bhubaneswar
- v) Oriental School of Hotel Management, Wayanad, Kerala
- vi) Munnar Catering Collage, Munnar, Kerala
- vii) Institute of Hotel Management, Meerut
- viii) Shri Shakti Collage of Hotel Management, Hyderabad
- ix) KC Institute of Hotel Management, Nawanshahr
- x) St. Soldier Institute of Hotel Management, Jalandhar
- xi) CT Institute of Hotel Management, Jalandhar
- xii) Desh Bhagat Institute of Hotel Mgt, Mandi Gobindgarh
- xiii) Guru Nanak Institute of Hotel Management, Kolkata
- xiv) The Lalit Suri Hospitality School, Faridabad



8. REPORT ON EXAMINATIONS HELD DURING 2016-17 AND RESULTS OF M.Sc. HA, B.Sc. HHA AND OTHER COURSES:

8.1 Annual Examinations 2016-17 (ODD SEMESTER TEE) were conducted by the National Council for Hotel Management for the 2- year M.Sc. HA; 3-year B.Sc. HHA; Post Graduate Diploma Courses; Craftmanship Certificate Courses and Diploma Courses at all its affiliated Institutes of Hotel Management and Food Craft Institutes. In all 23,127 candidates took the examination held in November/December 2016 for courses indicated hereunder:

Sl.No.	Course	No. of Candidates
01	M.Sc. in Hospitality Administration (Sem I & Sem III)	78
02	1st year of 3-Year B.Sc. in H&HA	7239
03	2nd year of 3-Year B.Sc. in H&HA Generic + Specialization	6300
04	3rd year of 3-year B.Sc. in H&HA Generic + Specialization	5510
05	PG Diploma in Accommodation Operations & Management	85
06	PG Diploma in Dietetics & Hospital Food Service	13
07	Diploma in Food Production	1523
08	Diploma in Food & Beverage Service	668
09	Diploma in Front Office Operations	234
10	Diploma in Housekeeping	138
11	Diploma in Bakery & Confectionery	353
12	Craftmanship Certificate Course in Food Production & Patisserie	869
13	Craftmanship Certificate Course in Food & Beverage Service	117
	Total	23127

8.2 Pass percentage of results of the examinations held during 2016-2017 for the courses offered by NCHMCT is as under. Pass percentage of results for the year 2015-2016 is also indicated below:

Sl.No.	Course	2015-16 Pass %	2016-17 Pass %
01	M.Sc. in Hospitality Administration (1st year - SEM I & II)	100	100
02	1st year of 3-Year B.Sc. in H&HA	93.83	96.56
03	2nd year of 3-Year B.Sc. in H&HA (Generic + Specialization)	96.94	97.94
04	3rd year of 3-year B.Sc. in H&HA (Generic + Specialization)	97.33	98.50
05	PG Diploma in Accommodation Operations & Mgt.	100	Yet to be declared
06	PG Diploma in Dietetics & Hospital Food Service	100	
07	Diploma in Food Production	92.07	



08	Diploma in Food & Beverage Service	90.82	
09	Diploma in Front Office Operations	91.62	
10	Diploma in Housekeeping	90.25	
11	Diploma in Bakery & Confectionery	91.20	
12	Craftsmanship Certificate Course in Food Production & Patisserie	100	
13	Craftsmanship Certificate Course in Food & Beverage Service	100	

8.3 DIPLOMA EXAMINATION HELD AT INS HAMLA:

During the period under review, NCHMCT conducted examinations for Diploma Courses at INS Hamla for awarding Diploma to the successful Sailors/Petty Officers of Indian Navy. Details of examinations held are, as under:

Course	Exam Held In	No. of Candidates Appeared	No. of Candidates Passed	Pass %
Food Production	January 2017	36	Result yet to be declared	

9. CENTRALIZED EVALUATION.

During the year, NCHMCT conducted centralized evaluation of answer books pertaining to all Semesters of 3-year B.Sc. in H&HA at its headquarter, NOIDA, involving more than 250 faculty members from various IHMs. Boarding & Lodging arrangements were made by NCHMCT in its guest house.

10. WORKSHOP ON RESPONSIBLE ALCOHOLIC SERVICE.

In a pioneering first, NCHMCT, in collaboration with a global beverage company, organized three workshops of 2-days duration each for IHM faculty on 'Responsible Beverage Service'. This topic forms part of the Food & Beverage Service curriculum of B.Sc. and Diploma Courses. Latest industry trends were discussed through industry speakers.

11. ADOPTION OF B.Sc. VEGETARIAN COURSE.

During the academic session 2016-17, three IHMs - Bhopal, Gandhinagar and Jaipur were offered B.Sc. Vegetarian Course at their Institute. Students have shown enthusiasm in joining the B.Sc. Vegetarian Course.

12. QLF TRAINING BY LAUSANNE HOSPITALITY CONSULTING, LAUSANNE AND CLF TRAINING FOR FACULTIES IN INDIA.

In 2009, UNWTO mapped the curriculum of National Council of Hotel Management and Catering Technology (NCHMCT) and felt the need of improvements to international level. After obtaining approval from Board of Governors of NCHMCT and Government of India, the council entered into a



consulting agreement with Lausanne Hospitality Consulting, (a division of Ecole Hoteliere de Lausanne). The main objectives of the agreement were:-

- a) Review the existing curriculum and make recommendations for its up-gradation to contemporary international standards.
- b) Provide faculty development program to enhance the level of delivery to more professional level.
- c) Conduct annual academic audits.

As per the agreement the following activities have been completed during the year 2016-17:

- One batch comprising of 13 Principals of Central IHMs underwent Lelve-1 of QLF training program of LHC, Lausanne in India during September 2016 and Level 2 training at LHC, Lausanne during November 2016.
- Towards imparting training to existing faculty members of CIHMs, six batches of CLF training program were held by the Council at NCHM Headquarters, Noida in which total 72 faculty members were trained.

As per the agreement, LHC has to conduct academic audit at three Central IHMs during the year. Accordingly, a two-member experts team of LHC conducted academic audit at IHMs - Hyderabad, Gandhinagar & Chandigarh in the month of February 2017.

13. CONSULTANCY BY NCHMCT FOR CONDUCT OF WRITTEN TEST TOWARDS RECRUITMENT TO TEACHING AND NON-TEACHING POSTS AT AFFILIATED IHMs.

During the year 2016-17, some of the affiliated Central and State IHMs have requested this Council for facilitation towards conducting written and skill test for recruitment to teaching and non-teaching posts. Accordingly, National Council facilitated by conducting written test as well as skill test for recruitment of teaching and non-teaching posts at following affiliated Institutes during the year 2016-17:

- i) IHM, Chennai
- ii) SIHM, Bhatinda
- iii) IHM, Mumbai
- iv) SIHM, Panipat
- v) IHM, Gandhinagar
- vi) IHM, Hyderabad
- vii) IHM, Goa
- viii) IHM, Gandhinagar
- ix) IHM, Lucknow
- x) IHM, Srinagar



14. USE OF HINDI BEING OFFICIAL LANGUAGE

National Council for Hotel Management is notified by Deptt. of Tourism w.e.f. 23.11.1995 under Sub Rule 4 of Rule 10 of the Official Languages Rules, 1976. Relating to the use of Hindi being official language in the official work of NCHM, the details of use of Hindi during the year 2016-17 is as under:

- i) Noting, drafting and letter writings have been done more than 80% in Hindi by the staff and officers of NCHM;
- ii) Office Orders have been issued bilingually. Bilingually printed letter-heads, rubber stamps and file covers are used for official work;
- iii) Entries in registers and service books have been made in Hindi language;
- iv) Most of the letters sent to 'A' and 'B' regions were sent in Hindi and some of the letters to 'C' region sent in bilingual. However, reply to the letters received in Hindi language were positively given in Hindi only;
- v) Annual Report of the National Council was got printed bilingually;
- vi) JEE-2016 Information Brochure was printed bilingually by the Council;
- vii) All advertisements published during the year under review, were published both in Hindi and English newspapers;
- viii) Hindi newspapers and Hindi magazines were purchased/procured by the Council during the year under review;
- ix) Hindi Week was organized in the Council from 14.09.2016 to 21.09.2016 by conducting various Hindi competitions. Total 25 participants took part in the competitions. On 21.09.2017, participants were awarded Certificates and cash prizes of Rs.2000/-; Rs.1500/-; Rs.1000/- and Rs.500/- for first, second, third and consolation positions respectively.
- x) Three quarterly meetings of official language implementation committee of NCHMCT were held on 05.05.2016; 30.09.2016; 27.12.2016; and 29.03.2017.
- xi) Under 'Hindi Incentive Scheme', cash award of first, second and third positions were given to 11 employees of NCHMCT on 21.09.2016, who have done satisfactory work in Hindi language during 2015-16. These awards were given on the basis of report submitted by the evaluation committee.
- xii) Written tests for filling up of posts on direct recruitment basis in IHMs were held by making question paper bilingual.
- xiii) Question paper for JEE-2016 written test, for admission to 3-Year B.Sc. HHA Degree Program, was set in bilingual except for the component of English Language.
- xiv) During the year, two Hindi Workshops were organized on 29.12.2016 and 29.03.2017 respectively in the office of NCHMCT which were Chaired by Shri Mohan Singh, Consultant (Rajbhasha).

15. SWATCH BHARAT CAMPAIGN

NCHMCT organized Swatch Bharat Campaign in its campus and adjoining areas at Noida. Under this campaign, the campus and adjoining areas were maintained clean and green by removing all wasteful items and garbage. On daily basis, the office building and campus is cleaned and dust/garbage was disposed-off. Sufficient manpower was also engaged for the purpose.



16. RIGHT TO INFORMATION ACT 2005:

16.1 During the 2016-17, the authorities of NCHMCT under the RTI Act 2005 were as under:-

Appellant Authority	-	Mrs. Meenakshi Sharma, ADG(T)/CEO, NC
CPIO	-	Shri L.K.Ganguli, Director (A&F)
CAPIO	-	Shri Jaidip Shankar, Executive Officer (Studies)
CAPIO	-	Shri Nar Singh, Executive Officer (A&F)

16.2 Details of RTI Returns submitted to CIC through on-line during the four quarters of the year 2016-17 in case of RTI applications received by this Council physically, are as under:

First Quarter (1st April 2016 - 30th June 2016)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted
Requests	0	04	07	01	0	10
First Appeals	0	0	0	0	0	0

Second Quarter (1st July 2016 - 30th September 2016)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted
Requests	0	08	15	01	0	15
First Appeals	0	0	2	0	0	0

Third Quarter (1st October 2016 - 31st December 2016)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted
Requests	07	05	05	02	0	12
First Appeals	0	0	0	0	0	0

Fourth Quarter (1st January 2017 - 31st March 2017)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted
Requests	03	03	12	0	0	15
First Appeals	0	0	1	0	0	0



16.3 DISPOSAL OF ON-LINE RTI APPLICATIONS:

During the year under review i.e. 2016-17, NCHMCT received online RTI applications through online web portal from citizen of India. During the year of 2016-17, Council was in receipt online RTI applications as per details given here under:

Particulars	Received directly by the Council	Transferred to Council by other PIOs	Applications accepted and disposed-off within prescribed time frame
RTI Requests	107	10	107
First Appeals	23	00	23

17. STAFF STRENGTH IN POSITION AS ON 31st MARCH 2017

S.No.	Designation of the post	Category wise	Scale of pay Corresponding GP	Sanctioned strength	Existing strength	Vacancy position
1.	Chief Executive Officer	Group A	Rs. 37400-67000+Rs. 8700	1	1. Addl. Charge with ADG(T)	-
2.	Director(A&F)	Group A	Rs. 15600-39100+Rs. 7600	1	1	-
3.	Director (Studies)	Group A	Rs. 15600-39100+Rs. 7600	1	-	1
4.	Deputy Director	Group A	Rs. 15600-39100+Rs. 6600	1	Charge with EO(A&F)	1
5.	Executive Officer(A&F)	Group A	Rs. 15600-39100+Rs. 5400	1	1	-
6.	Executive Officer(Studies)	Group A	Rs. 15600-39100+Rs. 5400	1	1	-
7.	Assistant Director	Group B	Rs. 9300-34800+Rs. 4600	2	1	1
8.	Sr. P.A. to CEO	Group B	Rs. 9300-34800+Rs. 4600	1	1	-
9.	Office Supdt.	Group C	Rs. 9300-34800+Rs. 4200	1	1	-
10.	Accountant	Group C	Rs. 9300-34800+Rs. 4200	2	1	1
11.	Assistant	Group C	Rs. 9300-34800+Rs. 4200	3	2	1
12.	Steno Gr. C	Group C	Rs. 9300-34800+Rs. 4200	1	1	-
13.	Librarian	Group C	Rs. 5200-20200+Rs. 2800	1	-	1
14.	Steno Gr.D	Group C	Rs. 5200-20200+Rs.2400	3	2	1
15.	UDC-cum-Cashier	Group C	Rs. 5200-20200+Rs.2400	1	1	-



16.	L.D.C.	Group C	Rs. 5200-20200+Rs.1900	4	3	1
17.	Staff Car Driver	Group C	Rs. 5200-20200+Rs.1900	2	1	1
18.	Chowkidar	Group C	Rs. 5200-20200+Rs.1800	1	1	-
19.	Peon	Group C	Rs. 5200-20200+Rs.1800	2	1	1
20.	Pantry Attendant	Group C	Rs. 5200-20200+Rs.1800	1	1	-
21.	Safaiwala	Group C	Rs. 5200-20200 + Rs. 1800	1	1	-
				32	22	10

18. LIST OF AFFILIATED CENTRAL GOVT. IHMS /STATE GOVT IHMS./PVT. IHMS AND FCIS DURING 2016-17:

18.1 Central Government Institutes of Hotel Management

1.	Institute of Hotel Management, S.J.Polytechnic Campus, Seshadri Road, Bangalore - 560001	9.	Institute of Hotel Management, Village Bariar, GT Road, Gurdaspur – 143521
2.	Institute of Hotel Management, 1100 Quarters, Near Academy of Administration, Bhopal - 462016	10.	Institute of Hotel Management, VIP Road, Upper Hengrabari, Barabari, Guwahati – 781036
3.	Institute of Hotel Management, Veer Surendra Sai Nagar, Bhubaneswar – 751004	11.	Institute of Hotel Management, Airport Road, Maharajpur PO, Gwalior– 474020
4.	Dr.Ambedkar Institute of Hotel Management, Sector 42 D, Chandigarh - 160036	12.	Institute of Hotel Management, Near Ramashish Chowk; Opp. State Circuit House Hazipur, Vaishali (Bihar).
5.	Institute of Hotel Management, CIT Campus, TTTI - Tharamani - P.O. Chennai - 600113.	13.	Institute of Hotel Management, F'Row, Durgabai Deshmukh Colony, Vidyanagar, Hyderabad -500007
6.	Institute of Hotel Management, Library Avenue, Pusa Complex, New Delhi– 110012.	14.	Institute of Hotel Management, Sikar Road, Jaipur – 302016
7.	Institute of Hotel Management, Bhaijipura Patia Adalaj, Kudasana, Gandhinagar –382 421	15.	Institute of Hotel Management, P-16, Taratola Road, Kolkata – 700088
8.	Institute of Hotel Management, Alto Porvorim, Bardez, Goa – 403521	16.	Institute of Hotel Management, Seed Farm, Sector G, Aliganj, Lucknow - 226024



17.	Institute of Hotel Management, Veer Sawarkar Marg, Dadar (W), Mumbai – 400028.	20.	Institute of Hotel Management, Rajbagh, Srinagar – 190008
18.	Institute of Hotel Management, Mawkhasiang, Mawdiangdiang, East Khasi Hills, Shillong - 793018.	21.	Institute of Hotel Management, G.V.Raja Road, Kovalam PO, Thiruvananthapuram – 695527
19.	Institute of Hotel Management, Kufri, Shimla – 171012		

18.2 State Government Institutes of Hotel Management

a) SIHMs offering 3-Year Degree as well as other Diploma/Craft Courses:

1.	Chandigarh Institute of Hotel Management, Sector 42-D Chandigarh -160036	11.	State Institute of Hotel Management Village Sasan, P.O. Jhaniari Hamirpur - 171009
2.	Institute of Hotel Management, Near Tapekeshwar Temple Garhi Cantt., Dehradun.	12.	State Institute of Hotel Management, Industrial Growth Centre. Mansa Road, Bathinda (Punjab)
3.	Delhi Institute of Hotel Management, Behind Lady Sriram College, Lajpat Nagar IV, New Delhi - 110024	13.	State Institute of Hotel Management Dr. BBA Polytechnic Campus Srv. No. 137/ P, Karad, Silvasa - 396230
4.	Institute of Hotel Management, Sajong, Rumtek, Ranipol, Gangtok –737102	14.	State Institute of Hotel Management, Tiliyar Lake, Rohtak, Haryana
5.	Institute of Hotel Management, Govt. Polytechnic Campus, Jodhpur –342001	15.	State Institute of Hotel Management & Catering Technology, Thuvakkudi, Tiruchirappali-620015
6.	State Institute of Hotel Management Govt. Guesthouse Compound, West Hills, Kozhikode - 673005	16.	Pondicherry Institute of Hotel Management & Catering Technology, Upplam Road, Puducherry-605001.
7.	State Institute of Hotel Management Jyotisar Marg, Near Kalpana Chawla Planatarium, Kurukshetra.	17.	Dr. YSR National Institute of Tourism & Hospitality Management, Telecom Nagar, Gachi bowli, Hyderabad
8.	State Institute of Hotel Management Badkal Lake Crossing, Faridabad -121001	18.	State Institute of Hotel Management, Industrial area, Near Ram Lal Chowk, Panipat (Haryana)
9.	State Institute of Hotel Management Survey No.1094/1, 807, Village Rau, Tarik Khan ki Tekri, Near Silicon Valley, Indore Bypass, Post Rau, Indore - 453331	19.	State Institute of Hotel Management, Near S.V. Zoo Park, Beside A.P. Tourism Transport, Perur (V), Perumalla Palli (SO), Tirupathi – 517507
10.	State Institute of Hotel Management Jagadhari-Ambala Highway Bhamboli Vill., Yamunanagar (Haryana)		



b) SIHMs Offering only Diploma/Craft level Courses:

1	State Institute of Hotel Management Opp. Magadh University Campus, Gaya - Dobhi Road, Bodhgaya, Gaya - Bihar	3	State Institute of Hotel Management, District Tourism Centre, Titilagarh Road, Balangir-767001.
2	State Institute of Hotel Management, Kohir X Road, Kohir Mandal, Karvelli Village, Medak Distt. (AP)		

18.3 PSU owned Institute

1	Ashok Institute of Hospitality & Tourism Management C/o. Hotel Samrat Chanakyapuri, New Delhi
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18.4 PRIVATE INSTITUTES

1.	Chitkara School of Hospitality Chandigarh -Patiala N. H. Jansla, Patiala, Rajpura -140401.	8	Munnar Catering College Thachankary Hills Sooryanelli, Idukki, Munnar- 685618 (Kerala)
2.	Chandigarh College of Hotel Management, Landran, Mohali,Punjab – 140307	9	C T Institute of Hotel Management UE II-Pratap Pura Road, Shahpur, Jalandhar- 144008
3.	Institute of Hotel Management Daurala, N H -58 Delhi Dehradun Highway Meerut-250001	10	St. Soldier Institute of Hotel Management Behind NIT, Jalandhar-Amritsar Bye Pass, Jalandhar-144 011
4.	Oriental School of Hotel Management Valley View, Lakkidi, Vythiri, Wayanad, Kerala - 673576.	11	K C College of Hotel Management Karyam Road, Nawanshahr (Punjab)
5.	Ranjita Institute of Hotel Management Bidya Nagar, Janla, Mahura, Bhubaneswar.	12	Desh Bhagat Institute of Hotel Management Amloh Road, Mandi Gobindgarh Punjab
6.	Shri Shakti College of Hotel Management Venus Plaza, Begumpet Hyderabad- 500 016	13	The Lalit Suri Hospitality School, Near Badkhal Complex, Pali Road, Faridabad – 121001
7.	SRM Institute of Hotel Management SRM Nagar, Kattankulathur Kanchipuram - 603 203	14	Guru Nanak Institute of Hotel Mgt. 157/F, Nilgunj Road, Panihati, Kolkata - 700 114



18.5 FOOD CRAFT INSTITUTES:

1.	Food Craft Insitute, Anasagar Circular Road, Ajmer-305004.	6.	Food Craft Institute, Samuguri, Nagaon (Assam).
2.	Food Craft Institute, Lewis Jubilee Sanatorium, Darjeeling-734101.	7.	Food Craft Institute., C/o Tourism Deptt Tura, Meghalaya,
3.	Food Craft Institute, Aligarh Muslim University Campus, Aligarh-202002.	8.	Food Craft Institute, Ram Colony Camp, Chandigarh Road, Hoshiarpur.
4.	Food Craft Institute, Govardhan Vilas, Sector - 14, Udaipur-313004.	9.	Food Craft Institute VPO Khanyara, Dharamsala Distt. Kangra, Himachal Pradesh 176218
5.	Food Craft Institute Leh Jammu & Kashmir	10.	Food Craft Institute Airport Road, Dumna Near IIITDM, P.O Khamaria, Jabalpur - 482005

**ANNUAL AUDITED ACCOUNTS
FOR THE YEAR ENDED
31st MARCH, 2017**



MANV & ASSOCIATES

Chartered Accountants

NCHMCT
ANNUAL REPORT-2016-17

Head Office : 1694, 1st Floor
Main Bazar, Pahar Ganj
New Delhi-110055
Tel.: 23582743, 64659718
E-mail : vijaykjainca@gmail.com

Independent Auditor's Opinion

To

The Management of

M/S National Council for Hotel management & Catering Technology

Report on the Financial Statements

We have audited the accompanying financial statements of **National Council for Hotel Management & Catering Technology ('the Council')**, which comprise the Balance Sheet as at 31st March 2017, Income & Expenditure Account and the Statement of Receipts & Payments for the year then ended, and a summary of the significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

The Council's Management is responsible for the preparation and presentation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Council in accordance with the accounting principles generally accepted in India, including the Accounting Standards issued by the Institute of Chartered Accountants of India. This responsibility also includes maintenance of adequate accounting records for safeguarding of assets of the Council and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that are operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give true and fair view and are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the Council's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by the Council's Management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give a true and fair view in conformity with the accounting principles generally accepted in India subject to accounting policies and notes to accounts.

- (a) in the case of the Balance Sheet, of the state of affairs of the Council as at 31st March, 2017.
- (b) in the case of Income & Expenditure Account, of the Excess of Income over Expenditure for the year ended on that date; and
- © in the case of the Statement of Receipts & Payments, of the cash flows for the year ended on that date.

for MANV & Associates
Chartered Accountants
Firm Regn No. 007351N

CA Sudarshn Arora
Partner
M. No. 083125

Palce : New Delhi
Date : 04th August, 2017



National Council for Hotel Management & Catering Technology

Balance Sheet as at 31st March 2017

CORPUS / CAPITAL FUND AND LIABILITIES	Schedule No.	Current Year 2016-17	Previous Year 2015-16
		Amount (in ₹)	Amount (in ₹)
Corpus Fund/ Capital Fund	1	11,17,01,173	11,17,01,173
Reserve and Surplus	2	20,02,32,963	16,82,07,953
Earmarked / Endowment Fund	3	22,65,95,871	17,27,63,867
Secured Loans and Borrowings	4	NIL	NIL
Unsecured Loans and Borrowings	5	NIL	NIL
Defferred Credit Liabilities	6	NIL	NIL
Current Liabilities and Provisions	7	1,73,63,302	6,53,36,124
Total		55,58,93,309	51,80,09,117
Fixed Assets	8	23,85,00,648	16,97,75,183
Investments from Earmarked/ Endowment Fund	9	10,87,86,783	15,21,26,083
Invetment - Others	10	17,05,24,585	14,19,62,011
Current Assets, Loans, Advances, etc.	11	3,80,81,293	5,41,45,840
Miscellaneous Expenditure (to the extent not written off or adjusted)		NIL	NIL
Total		55,58,93,309	51,80,09,117
Significant Accounting Policies			
Contingent Liabilities and Notes on Account	24		

Auditors Report
As per our report of even date attached
For MANV & Associates
Firm registration no. 007351N
Chartered Accountants

(Sudarshan Arora)
Partner
M.No. 083125

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Income and Expenditure Account for the year ended 31st March 2017

INCOME	Sch. No.	Current Year 2016-17	Previous Year 2015-16
		Amount (in ₹)	Amount (in ₹)
Income from Sales/ Services	12	NIL	NIL
Grants / Subsidies	13	NIL	NIL
Fees/ Subscription	14	10,73,58,025	10,10,86,934
Income from Investment	15	NIL	NIL
(Income on invest, from Earmarked / Endowment Funds Trnsfrd to Funds)			
Income from Royalty, Publication, etc.	16	NIL	NIL
Interest Earned	17	1,74,81,471	1,70,72,469
Other Income	18	3,66,516	6,02,184
Increase / Decrease in stock of Finished Goods and work-in-progress	19	NIL	NIL
Total (A)		12,52,06,012	11,87,61,587
EXPENDITURE			
Establishment Expenses	20	2,47,94,862	1,98,81,877
Other Administrative Expenses, etc.	21	6,36,54,484	6,30,76,461
Expenditure on Grants, Subsidies, etc.	22	NIL	NIL
Interest	23	NIL	NIL
Depreciation (net total at the year end corresponding to Sch.-8)	8	49,38,569	52,31,752
Total (B)		9,33,87,915	8,81,90,090
Excess of income before prior period adjustment/ extra ordinary items (A - B)		3,18,18,097	3,05,71,497
PRIOR PERIOD ADJUSTMENT (SCH 24 B(1)(iii) (C)		2,06,913	(18,97,236)
Balance being surplus /(deficit) carried to Reserve & Surplus (A-B)+C		3,20,25,010	2,86,74,261
Significant Accounting Policies, Contingent Liablites and Notes on Accts	24		

Auditors Report
As per our report of even date attached
For MANV & Associates
Firm registration no. 007351N
Chartered Accountants

(Sudarshan Arora)
Partner
M.No. 083125

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 1 Capital Fund/Corpus Fund	Current Year 2016-17		Previous Year 2015-16	
	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
Balance at the beginning of the year	11,17,01,173		11,17,01,173	
Balance at the end of the year		11,17,01,173		11,17,01,173
Total	11,17,01,173	11,17,01,173	11,17,01,173	11,17,01,173

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 2 RESERVE AND SURPLUS	Current Year 2016-17		Previous Year 2015-16	
	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
Capital Reserves	NIL		NIL	
Revaluation Reserve	NIL		NIL	
General Reserve				
Balance at the beginning of the year	16,82,07,953		13,95,33,692	
Less: Deduction for the year				
Add: Transferred from Income Expenditure Account	3,20,25,010		2,86,74,261	
Balance at the year end		20,02,32,963		16,82,07,953
Total	20,02,32,963	20,02,32,963	16,82,07,953	16,82,07,953

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 3 Earmarked / Endowment Funds	Current Year 2016 -17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
A. Grant in Aid Building (Construction of Academic & Hostel Block)	18,77,79,528	10,66,97,841
I) Balance at the beginning of the year	10,66,97,841	
Add: Addition during the year	7,74,83,706	
Add: Interest received on fund	35,97,981	
Less : Utilization for the year	-	
B. Grant in aid (For Implementation of THIMS)		
I) Balance at the beginning of the year	6,60,66,026	
Add: Addition during the year	-	
Add; Interest received on fund	26,67,094	3,88,16,343
Less : Utilization for the year	2,99,16,777	6,60,66,026
B. Other Additions	NIL	NIL
Total	22,65,95,871	17,27,63,867

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 4 SECURED LOANS AND BORROWINGS	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
CENTRAL GOVT./ STATE GOVT.	NIL	NIL
FINANCIAL INSTITUTIONS	NIL	NIL
BANKS	NIL	NIL
OTHER INSTIUTIONS & AGENCIES	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 5 UNSECURED LOANS AND BORROWINGS	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
CENTRAL GOVT./ STATE GOVT.	NIL	NIL
FINANCIAL INSTITUTIONS	NIL	NIL
BANKS	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 6 DEFERRED CREDIT LIABILITIES	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
A) Acceptances secured by hypothecation of capital equipment and other assets	NIL	NIL
B) Others	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 7	Current Year	Previous Year
CURRENT LIABILITIES & PROVISIONS	2016-17	2015-16
	Amount (in ₹)	Amount (in ₹)
A. Current Liabilities		
Pre- Receipt Income JEE 2016 (refer note no. A 4 (i))	56,670	5,28,545
Pre- Receipt Income Degree/Diploma (2016-17)	86,28,670	85,05,470
Salary and Wages	2,25,320	2,19,542
Auditors Fees	28,320	25,300
Security expenses	4,76,437	3,24,300
Diploma/ Degree expenses	3,07,337	5,29,098
Postage & Telephone Expenses	2,91,429	41,665
Diesel for Gen Set	-	10,058
Petrol/Maintenance of Vehicle	64,276	24,819
Horticulture Exp.	25,500	25,500
Maintenance of Eqpt. Furniture	41,090	9,875
Water Expenses	13,867	20,14,833
Workshop & Seminar	-	1,06,100
Consultancy charges	-	3,280
Conveyance & cartage	34,609	1,05,108
Travelling Expenditure/Local TA	8,890	51,887
M.Sc Expenses	1,17,548	27,744
Advertisement	2,28,389	-
News Paper & Periodicals	2,627	2,295
THIMS hardware payment to IHMs	-	3,80,94,179
Running & Maintenance of Electrical work	9,95,930	9,44,542
Printing and Stationary	-	41,227
Legal & Professional Exp.	1,28,500	-
Financial Assistance on Means basis	34,500	-
Faculty Development Program Exp.	11,586	21,52,462
Hindi Workshop Expenses	1,300	-
Reimburesment of Medical expenses	-	52,286
O.E. (Misc)	6,146	10,320
Pantry	5,289	-
Pest Control Exp.	3,546	-
Prior Period Exp.	37,472	-
JEE Counselling 2016	68,625	-
DA Payable to Director (A&F)	538	-
Earnest Money	4,66,000	1,30,000
TDS Payable	-	82,972
Hostel Caution Money refundable	88,000	-
B. Provisions		
For GPF	9,70,918	7,40,098
For Pension, Gratuity, Leave Encashment	38,49,431	1,03,88,140
CGEIS	1,44,542	1,43,479
Total	1,73,63,302	6,53,36,124

Accountant

Place : Noida

Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

FIXED ASSETS	GROSS BLOCK			Cost as on 31.3.2017	Rate of Dep.	DEPRECIATION			NET BLOCK		
	Cost as on 01.04.2016	Add. during the year 2016-17	Ded. During the year 2016-17			Dep. as on 1.4.2016	Add. during the year 2016-17	Ded. during the year 2016-17	Total Dep. as on 31.3.2017	Book Value As on 31.3.2017	Book Value As on 31.3.2016
Schedule 8	1	2	3	4		5	6	7	8	9	10
Land – Free Hold	40072172			40072172	0%	0	0		0	40072172	40072172
Building	69186479			69186479	10%	27825994	4136049		31962043	37224437	41360485
Furniture & Fixture	2244711	183133		2427844	10%	809183	161866		971049	1456795	1435527
Office Equipment	481791	24638		5064429	15%	266787	34099		300886	205543	215004
Coolers & Heaters	193411	53930		247341	15%	78110	25385		103495	143846	115301
Vehicles	1265336			1265336	15%	705172	84025		789197	476139	560164
Water Coolers	68282			68282	15%	31755	5479		37234	31048	36527
Photocopier	94582			94582	15%	68809	3866		72675	21907	25773
Copy Printer	581489			581489	15%	423038	25768		446806	134683	158451
Computer	1778198	69930		1848128	60%	1476439	223013		1699452	148676	301759
Laser Printers	310849			310849	60%	264041	28085		292126	18723	46808
Fax Machine	581723			33613	15%	20669	1942		22611	11002	12944
TV/ LCD/ Projector	39189			581723	15%	221956	53965		275921	305802	359767
Refrigerator	17000			39189	15%	33194	899		34093	5096	5995
Generator set	27093			17000	15%	16737	40		16777	223	263
Library Books	34276	154941		182034	100%	27093	154941		182034	0	0
Coffee/ Machine	34276			34276	15%	26620	1148		27768	6508	7656
Total A	117010194	486572	-	117496766		32295597	4938569	-	37234166	802626000	84714597
Building Work in Progress	46290586	73177462	-	119468048		-	-	-	-	119468048	46290586
IMS Software Under Dev.	38770000	0		38770000		-	-	-	-	38770000	38770000
Grand Total	202070780	73664034	-	275734814		32295597	4938569		37234166	238500648	169775183
Previous Year	168504359	33589121	22700	202070780		27073650	5231752	9805	32295597	169775183	

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 9	Current Year	Previous Year
INVESTMENTS FROM EARMARKED / ENDOWMENT FUNDS	2016-17	2015-16
	Amount (in ₹)	Amount (in ₹)
In Government Securities	NIL	NIL
Other Approved Securities	NIL	NIL
Shares	NIL	NIL
Debentures and Bonds	NIL	NIL
Subsidiaries and Joint Ventures	NIL	NIL
Others (to be specified)	NIL	NIL
Fixed Deposit in Syndicate Bank, Noida (Building Fund)	7,11,62,679	6,21,26,083
Fixed Deposit in Syndicate Bank, Noida (IMS Fund)	3,76,24,104	9,00,00,000
TOTAL	10,87,86,783	15,21,26,083

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 10	Current Year 2016-17	Previous Year 2015-16
INVESTMENTS - OTHERS		
	Amount (in ₹)	Amount (in ₹)
In Government Securities	NIL	NIL
Other Approved Securities	NIL	NIL
Shares	NIL	NIL
Debentures and Bonds	NIL	NIL
Subsidiaries and Joint Ventures	NIL	NIL
Fixed Deposit in Syndicate Bank, Noida	4,59,39,448	4,29,60,570
Fixed Deposit in Canara Bank, Noida	12,45,85,137	9,90,01,441
TOTAL	17,05,24,585	14,19,62,011

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 11 CURRENT ASSETS, LOANS, ADVANCE ETC	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
<u>A. Current Assets</u>		
1. Inventories	-	-
2. Sundry Debtors	-	-
3. Postage Stamp in Hand	-	-
4. Cash in Hand	15,000	5,973
5. Bank Balances (Schedule Bank)		
a. Syndicate Bank SB 902920124918	61,014	58,634
b. Canara bank SB 2886101000837	1,990,750	6,48,441
c. Syndicate Bank SB 902920181098	139,177	7,06,015
d. Canara Bank SB 2886101000127	6,392,577	1,77,31,530
e. Bank of Baroda SB 06230100008613	13,703,811	-
f. Syndicate bank SB 902920144368	1,072,582	1,38,83,349
<u>B. Loans Advances and other Assets :</u>		
1. Loans to Staff		
a. Festival Advance Annex. 11 B (1) (a)	2,700	10,350
b. TA / LTC Advance Annex. 11 B (1) (b)	1,000	4,69,480
c. HBA/ MCA etc. Annex. 11 B (1) (C)	620,372	7,42,576
2. Security Deposit	50,000	50,000
3. Scholarship Endowment Fund (Refer Note B (4)	2,007,610	20,07,610
4. Prepaid Expenses	3,228,520	27,98,738
5. Receivable from IHM	11,935	17,435
6. Receivable from Pension Fund A/c	1,000	1,000
7. Receivable from IITTM (electricity exp.)	-	3,46,199
8. Due from Salary	579,257	-
9. Receivable from QLF Participants	-	1,26,000
10. Receivable from NBCC Ltd	-	1,65,944
11. Receivable from Vishwa Bharti University	18,630	-
<u>C. Income Accrued :</u>		
I. Accrued Interest on FDRs	8,185,358	1,43,76,566
TOTAL	38,081,293	5,41,45,840

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 12	Current Year 2016-17	Previous Year 2015-16
INCOME FROM SALES / SERVICES	Amount (in ₹)	Amount (in ₹)
1. Income from Sales		
a. Income from Sale of Publications	NIL	NIL
b. Income from the Waste Paper	NIL	NIL
2. Income from Service		
a. Labour and processing charges	NIL	NIL
b. Professional/ Consultancy Services	NIL	NIL
c. Agency Commission and Brokerage	NIL	NIL
d. Maintenance Service (Equipment/ Property)	NIL	NIL
e. Others	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2017

Schedule 13 GRANTS / SUBSIDIES	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
(Irrevocable Grants Subsidies & Received)		
Central Government	NIL	NIL
State Government	NIL	NIL
Government Agencies	NIL	NIL
Institutions / Welfare Bodies	NIL	NIL
International Organisations	NIL	NIL
Other (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 14	Current Year	Previous Year
FEES / SUBSCRIPTIONS	2016-17	2015-16
	Amount (in ₹)	Amount (in ₹)
Joint Entrance Examination	2,15,76,636	1,75,52,136
JEE Counselling FEE	2,43,24,149	2,55,08,268
Degree / Diploma Examination FEEs	5,57,77,490	5,56,07,090
M.Sc. Degree Examination Fees	49,29,750	18,19,440
Affiliation fees	7,50,000	6,00,000
TOTAL	10,73,58,025	10,10,86,934

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 15 INCOME FROM INVESTMENTS (Income on investment from earn Endowment Funds transferred to Funds)	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
1. Interest		
a. On Govt. Securities	NIL	NIL
b. Other Bonds / Debentures	NIL	NIL
2. Dividends		
a. On Shares	NIL	NIL
b. On Mutual Securities	NIL	NIL
3. Rents	NIL	NIL
4. Others (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 16 INCOME FROM ROYALTY , PUBLICATION ETC	Current Year 2016-17 Amount (in ₹)	Previous Year 2015-16 Amount (in ₹)
1. Income from Royalty	NIL	NIL
2. Income from Publications	NIL	NIL
3. Others (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 17 INTEREST EARNED	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
1. On Term Deposits		
a. With Scheduled Banks	1,48,05,454	1,26,86,165
Interest on FD Syndicate A/c	34,53,984	
Interest on FD Canara Bank	88,91,548	
Interest on FD (State Bank of India)	24,59,922	
b. On Saving Accounts	26,56,167	43,58,192
Interest on Saving (Bank of Baroda SB A/c)	8,54,093	
Interest on Saving (Syndicate Bank SB A/c)	2,381	
Interest on Saving (Canara Bank SB A/c)	17,99,693	
2. On Loans	19,850	28,112
HBA Advance	19,850	
3. Other Interest	-	-
TOTAL	1,74,81,471	1,70,72,469

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 18 OTHER INCOME	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
1. Profit Sale / Disposal of Assets		
a. Owned Assets	-	(11,895)
b. Assets acquired out of Grants, or received free of cost	NIL	NIL
c. Sale of Answer books	77,536	1,07,685
2. Fees for Miscellaneous Services	-	-
3. Miscellaneous Income		
a. RTI Act	374	208
b. Consultancy to IHMs (for recruitment of staff)	2,88,606	5,06,186
TOTAL	3,66,516	6,02,184

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 19 INCREASE / DECREASE IN STOCK & WORK-IN-PROGRESS	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
Closing Stock		
Finished Goods	NIL	NIL
Work in progress	NIL	NIL
	NIL	NIL
Less Opening Stock		
Finished Goods	NIL	NIL
Work in progress	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 20 ESTBLISHMENTS EXPENSES	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
Salaries & Wages	2,24,08,787	1,85,51,393
Medical reimbursement	15,46,045	4,86,445
Honorarium to Staff	-	5,000
Uniforms expenses	14,784	10,979
Leave Travel Concession	5,94,426	87,962
Pension, Gratuity & Leave Encashment	-	-
GPF Administration Charges	2,30,820	7,40,098
TOTAL	2,47,94,862	1,98,81,877

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 21	Current Year	Previous Year
ADMINISTRATIVE EXPENSES	2016-17	2015-16
	Amount (in ₹)	Amount (in ₹)
JEE Expenses 2015	97,32,902	1,18,91,228
Diploma/Degree Expenses 2015-16	1,28,49,706	1,25,72,636
M.Sc Degree Expenses	16,27,523	24,99,081
Training Program Expenses	-	2,32,397
Conveyance & Cartage	5,66,702	8,76,279
Electricity & Water	57,61,880	51,78,859
Vehicle Running & Maintenance	6,64,017	4,77,258
Postage & Telegram	12,10,069	4,95,157
Printing & Stationery	5,76,356	5,50,860
Travelling Exp. & Local TA	3,99,024	6,98,407
Seminars & workshop expenses	19,240	6,08,846
Auditor Remuneration	28,320	25,300
Legal & Professional Charges	3,20,394	8,02,415
Pantry	1,70,201	2,19,805
Repairs & Maintenance	4,39,169	3,07,759
O.E.Misc. Expenses	7,73,666	6,01,885
O.E.Meeting Expenses	1,42,602	1,36,661
News Papers & Periodicals	17,118	18,096
Bank Charges	6,877	4,070
Security/ Sanitation Charges	47,51,160	39,82,818
Consultation Charges	7,13,549	-
Advertisement Expenses	2,93,037	44,785
Diesel for Gen Set	1,44,378	95,922
Financial Assistance to IHMs on Means Basis	2,12,375	2,13,601
Car Insurance	10,959	11,087
Inspection of Pvt. IHMs	1,56,512	5,08,698
Pest control	51,974	53,508
Horticulture expenses	3,30,360	3,21,900
Award & Scholarship	7,84,541	-
Consultancy to IHMs	29,019	1,21,885
Hindi Workshop & Seminars etc.	4,64,464	1,13,435
Faculty Development Program (Ref Sch. 24 (A.9))	2,04,06,390	1,94,11,823
Total	6,36,54,484	6,30,76,461

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 22 EXPENDITURE ON GRANTS, SUBSIDIES ETC	Current Year 2016-17 Amount (in ₹)	Previous Year 2015-16 Amount (in ₹)
A. Grants given to Institutions / Organisations	NIL	NIL
B. Subsidies given to Institutions/ Organisations	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2017

Schedule 23 INTEREST	Current Year 2016-17	Previous Year 2015-16
	Amount (in ₹)	Amount (in ₹)
A. On Fixed Loans	NIL	NIL
B. On other Loans	NIL	NIL
C. Others (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of the Accounts for the year Ended 31.3.2017

Schedule 24

Significant Accounting Policies:

A. Change of Accounting Policies and Material Effect

Accounts have been prepared in uniform format of accounts, which is applicable to Central Autonomous Bodies (Non-Profit Organization). Since the new format does not provide place for GPF account as well as Pension Fund Account, therefore, the same have been separated from the financial statements and have been annexed thereto.

1. Accounting Conventions:

The accounts are prepared under the historical cost convention on accrual basis in accordance with generally accepted accounting principles in India and the Accounting standards issued by ICAI. The inventory of stationery and waste paper etc. is however not accounted for.

2. Prior Period and Extra Ordinary Items:

All significant identifiable items of income and expenses pertaining to prior period, if any, are accounted in Prior Period Adjustment account in the Income and Expenditure Account.

3. Depreciation:

Depreciation is charged on written down value at rates prescribed in the schedule of Fixed Assets. Depreciation on assets purchased/ put to use during the year is provided in full, if asset has been purchased on or before 30th September, otherwise it is provided at half the normal rates. Similarly in case of assets sold/ discarded on or before 30th September, depreciation is provided at half the normal rates and in case of sale etc. in cases of after 30th September full depreciation at normal rates is provided. The profit/ Loss on sale of assets is being credited/ debited to Profit & Loss Account.

4. Revenue Recognition:

The accounts are prepared under the historical cost convention and on accrual basis. All Income, expenses, assets and liabilities are accounted for on accrual basis. Adopting the true system of accrual accounting, the accounting in respect of JEE/ Diploma examination, receipts and expenditure has been made on the basis of year of examination actually held.

I.) JEE Receipts up to the last day of accounting year pertaining to the examination to be held in next year have been considered as advance and shown in the Balance Sheet as liability under the head Pre Receipt Income (JEE-2017).

ii.) All the expenses incurred in connection with and pertaining to the examination to be held in next year have been considered as pre paid expenditure and shown in the Balance sheet under the head Pre Paid Expenditure (JEE-2017).

iii.) Expenditure incurred in connection with examinations which are pertaining to the examination held during the year has been shown in the Income & Expenditure Account under the head JEE Expenditure 2016 and Diploma/Degree Expenditure 2016-17.

iv.) Affiliation scrutiny fees have been recognized as income in the year of accrual. Affiliation fees received is considered as Corpus and transferred to Corpus fund.



5. Fixed Assets Accounting:

Fixed Assets are stated at written down value after reducing the depreciation provided on it up to the year 2016-17. Fixed Assets have been physically and shown in the books of Accounts.

6. Government Grants/ Subsidies:

Grants/ Claims/ Subsidies, if any, are accounted for on realization basis on actual receipt thereof. Grants in respect of specific assets acquired are also shown under Earmarked/ Endowment Fund and the Assets acquired out of the same are shown under the schedule of fixed assets. Utilization of Grants Received are subject to verification of terms and condition referred in para 2 of sanction letter dated 31.12.2014 and sanction letter dated 18.06.2015

7. Borrowing Cost:

The borrowing cost directly attributable to the qualifying asset, if any, is being capitalized as part of the cost of that asset in accordance with AS 16 issued by ICAI. However, no borrowing cost has been incurred and capitalized during the year.

8. Investments:

Council has not made any investment other than the amount deposited in fixed/ term deposit with nationalized banks. Investments in the books of Accounts have been shown at cost.

9. Foreign Currency Transactions:

An agreement has been signed with Lausanne Hospitality Consulting, S.A.Lausanne , Switzerland on dated 11th February 2014 for conducting gap analysis, QLF Program & Annual academic audit for total consideration of CHF 4'92'000 over a period of 3 years which has been fully paid till year end 2016-17. The same has been shown in INR in Faculty Development Program account.

10. Recovery of Interest:

Interest on staff advances and loans is recovered after the recovery of the entire principle amount as per Government instructions and the income on such loans accounts is recognized in the year of actual recovery thereof.

B. Contingent Liabilities and Notes on Accounts;

I. Balance sheet & Income & Expenditure items:

- I) No Provision has been made for Contingent Liability of ₹ 50.17 Lakhs Plus Interest that may arise to M/S Diwan Chand Civil Contractors of the NCHMCT Building at Noida pursuant to Arbitration Award given in favour of the Contractor and against ITDC since the Award is being disputed by ITDC in Hon'ble Delhi High Court.

II. Prior Period Adjustment

- a) Prior period adjustment of ₹ 5,20,580/- (Prev. yr - ₹ 18,97,236/-) on account of expenses for previous year have been made during the current year and charged to Income and Expenditure Account.



- b) In Relation to Income i.e. Reversal of MACP benefits of ~7,27,493, being recovery on account of excess salary paid in previous years. It is as per compliance of the Audit conducted

The details is as under:

Nature of Expenses	Current Yr	Prev. Yr
Maintenance of Equip. & Furniture		35,596.00
Water Expenses		18,61,640.00
Newspaper & Periodicals	256.00	
Degree/ Diploma Exp.	3,83,322.00	
Traveling Exp.	37,472.00	
JEE 2015 Counseling fees	83,500.00	
Consultancy fees (Charan Gupta, Actuarial)	16,030.00	
Salaries A/c	(7,27,493.00)	
Total	(2,06,913.00)	18,97,236.00

- iii. TDS has been deducted on Actual Payment basis, no deduction of TDS has been made on the Provisions made as on 31-03-2017.
- iv. Building in Progress of ₹ 11,94,68,048, includes ₹ 20360607, being initial advance paid to NBCC, the same has been debited to Building in Progress account and not shown in advance paid to NBCC
- v. There is recovery from salary of staff on account of excess MACP benefits amounting to ₹ 7,27,493, out of which ₹ 5,79,257 is outstanding as on 31.3.2017.
- vi. Loans and Advances includes ₹ 1,35,792/- HBA Recovery from Sh. Rajender Kumar, MTS which is outstanding on account of his irregularity in service and therefore salary not drawn.

2. General Provident Fund :

National Council for Hotel Management employees are covered under GPF -cum-Pension Scheme introduced with the direction of Ministry of Tourism, Govt. of India. All rules and regulations and service conditions are also applicable to the employees at par with the employees of Govt. of India. As per Govt. instructions interest @ **8.1 % w.e.f April 2016 to September 2016 and @ 8% from October 2016 to March 2017** has been paid on GPF accounts of the employees. All funds related to GPF have been invested in Fixed Deposits, with scheduled banks. The financial statement of General Provident Fund is subject to verification of trust deed of above said fund.

3. CGEIS

CGEIS is being deducted from all employees as per Govt. rates applicable to Group A; B & C i.e` 120; 60 & 30 per month respectively. The amount is kept in saving account of NCHMCT. The payment of 70% saving is being paid to employee at the time of superannuation alongwith interest as per policy of the Govt. and 30% on account of insurance fund is retained by NCHMCT. Separate register is maintained.

4. Scholarship Endowment Fund:

A sum of ₹20,07,610/- (PrevYrRs. 2007610/-) (Sch. 11) has been spent by the Council upto2016-17 for awards of Scholarships which is receivable from Scholarship Endowment Fund. No donation on



account of Scholarship Endowment Fund has been received during the year. Separate financial statements for the fund have been prepared and are enclosed. The financial statement of Scholarship Endowment Fund is subject to verification of trust deed of above said fund.

5. Land & Building :

The NOIDA authority has allotted land measuring 60000 sq. meters in the name of Ministry of Tourism, Govt. of India in Sector -62, NOIDA. The Ministry of Tourism has authorized NCHMCT to use 5 acres for establishment of NCHMCT Headquarter at A-34, Sector 62 NOIDA.

6. Current Assets, Loans and Advances:

Balances of parties accounts included in Current Liabilities and Loans and Advances are subject to confirmation, reconciliation and consequent adjustments, if any

7. Interest on Fixed Deposit :

Interest on Fixed deposits amounting to ` 1,48,05,454/- (Sch. 17) (Previous year ` 1,26,86,165) for the year ended 31.3.2017 has been received/accrued during the year 2016-17. Total accrued interest as on 31.3.2017 amounting to ` 81,85,358/- (Sch 11) (Previous year ` 1,43,76,566)

8. Retirement Benefits :

Past liability for pension, gratuity and leave encashment has been ascertained through M/s Charan Gupta Actuarial and the actual liability in respect thereto, has also been calculated and provided for ` 15,10,59,351 /- up to 31.3.2017 (Previous year ` 10,99,02,658/-) as per the actuarial valuation certificate. The financial statement of Pension, Gratuity and Leave encashment is subject to verification of trust deed of above said fund.

9. Taxation :

NCHMCT is a Society registered under Societies Registration Act 1860 and established by Ministry of Tourism, Govt. of India. It is an Educational Council/ Institution registered exempt from Income Tax under various provisions of the Income Tax Act. In view of there being no taxable income under the Income Tax Act 1961, no provision for income tax has been considered necessary. NCHMCT has received permanent exemption certificate from Chief Commissioner of Income Tax (Exemption), Delhi u/s 10(23C) (vi) of Income Tax Act, 1961 w.e.f. AY 2014-15 and onwards

10. Rounding off of Figures :

Figures have been rounded off in nearest rupees.

Corresponding figures of the previous year have been regrouped/ rearranged, wherever necessary.

Scheduled 1 to 24 are annexed to and form an integral part of the Balance Sheet as at 31.3.2017 and the Income and Expenditure Account for the year ended on that date.

Accountant

E.O.(A&F)

Secretary

Chief Executive Officer

As per Audit Report of even date
For MANV & Associates
Firm registration no. 007351N
Chartered Accountants

(Sudarshan Arora)

Partner

M.No. 083125



National Council for Hotel Management & Catering Technology
Receipts and Payments A/c for the period/ year ended 31-3-2017

Sl No	Receipt	Current Yr 2016-17	Prevs Yr 2015-16	Payment	Current Yr 2016-17	Prevs Yr 2015-16
1	Opening Balance	Amount (₹)	Amount (₹)	Expenses	Amount (₹)	Amount (₹)
A	Cash in Hand	5,973	15000	a) <i>Establishment Expenses (S-20)</i>	24,794,862	
B	Bank Balance			Add: Last year O/s expenses	219542	
i	SB Syndicate bank- 24918	58,634	54489	Less: Current year O/s exp.	225320	2,47,89,084
ii	SB Syndicate Bank -81098	7,06,015	527871	b) <i>Administrative Expenses (S-21)</i>	63654484	1,97,96,800
iii	SB Canara bank 101-127	1,77,31,530	15413016	Add: Last year O/s expenses	44597878	
iv	SB Canara bank 101-837	6,48,441	420082	Less: Current year O/s exp.	2818281	10,54,34,081
v	SB Bank of Baroda-8613	-	2323309			2,11,19,877
vi	SB Syndicate Bank- 44368	1,38,83,349	181832			
2	Grant in Aid			Investments and Deposits made		
	Affiliation Fees	-	800000	a) Fixed Deposits (S-10)	(1,47,76,726)	9,52,89,331
	Grant in Aid for IMS	7,74,83,706	325051003			
2	Interest Received (S-17)			Expenditure		
a	On Fixed Deposits	14805454	13403562	a) Purchase of Fixed Assets	4,86,572	13,28,535
	Add: last year accrued	14376566		b) Expenditure on Grant (S-3)	2,99,16,777	23,03,94,498
	Less: Current year accrued	8185358				
b	Interest on SB	26,56,167	43,58,192	c) Building work in progress	7,31,77,462	1,34,90,586
c	Loans & Advance	19,850	28112	d) IMS software under Development	-	1,87,70,000
				Refund of Surplus Money/ Loans		
				a) Increase in Loan adv. & other asst	-	17,62,962
3	Other Income			Other Payments & advance		
a	Misc. Receipt	3,66,516	615079	a) Liabilities paid	61,99,003	39,83,076
b	Interest on FDR (buidling & IHM fund)	62,65,075	1,46,82,541	a) Prior Period Expenses paid	-	18,97,236
4	Receipt	10,73,58,025	101086934	Closing Balance		
a	JEE fees	21576636		A) Cash in hand	15,000	5,973
b	Diploma Fees	55777490		B) Balance with Bank		
c	Counselling Fee	24324149		SB Syndicate bank- 24918	61,014	58,634
d	Affiliation Fees	750000		SB Syndicate Bank -81098	1,39,177	7,06,015
e	M.Sc fees	4929750		SB Canara bank 101-127	63,92,577	1,77,31,530
				SB Canara bank 101-837	19,90,750	6,48,441
5	Increase in Liabilities	2,06,913		SB Bank of Baroda-8613	1,37,03,811	0
6	Decrease in Assets	2,14,308	-	SB Syndicate Bank- 44368	10,72,582	1,38,83,349
	Total	24,86,01,164	478961022	Total	24,86,01,164	47,89,61,022

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
ANNEXURE TO SCHEDULE 11(B) 1(a) 31-3-2017

FESTIVAL ADVANCE

S.No.	Advances	Outstanding as on 31.3.16	Advance Paid during 2016-17	Recovered during 2016-17	Net O/s as on 31.3.2017
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
1	Sh.S.C.Ahuja	1,350		1,350	-
2	Sh. Register Singh	2,700		2,700	-
3	Sh. Sugar Singh	1,350	4,500	5,850	-
4	Sh. Nahar Singh	1,350	4,500	4,500	1,350
5	Sh. Rajendra Kumar	2,250		2,250	-
6	Sh Sunil Kumar	1,350		1,350	-
7	Sh. Leela Dhar	-	4,500	3,150	1,350
	Total	10,350	13,500	21,150	2,700

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

ANNEXURE TO SCHEDULE - 11 (B) 1 (b) 31-3-2017

LIST OF OUTSTANDING TEMPORARY ADVANCES AGAINST EMPLOYEES AS ON 31.03.2017

S. No.	Name of the Officers/ Staff	Outstanding as on 31.3.16	Paid during 2016-17	Recd. Adjusted during 2016-17	Outstanding as on 31.3.2017
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
A.	Contingency Advance				
	Sh. Register Singh	1,000	-	-	1,000
B.	T.A. ADVANCE				
	Ms. Shraboni Puri, IHM Jaipur	39,040		39,040	-
	Mr. Manoj Kumar Dash, IHM Gwalior	39,040		39,040	-
	Mr. Atul Gupta, IHM Bhopal	39,040		39,040	-
	Mr. Javaid Ahmad Bhat, IHM Srinagar	39,040		39,040	-
	Ms. Kirti Puri, IHM Shimla	39,040		39,040	-
	Mr. Selva P S. Nirmal, IHM Hyderabad	39,040		39,040	-
	Mr. Sanjeev Kumar Puri, IHM Shimla	39,040		39,040	-
	Mr. Pitchai Suresh, IHM Gwalior	39,040		39,040	-
	Mr. Ashiq Hussain Regu, IHM Srinagar	39,040		39,040	-
	Mr. M.V.Suresh, IHM Bangalore	39,040		39,040	-
	Ms. Deborah Rose S. Passah, IHM Shillong	39,040		39,040	-
	Mr. Ajaya Sahoo, IHM Gandhinagar	39,040		39,040	-
C.	LTC Advance				
	Total	4,69,480	-	4,68,480	1,000

Accountant

Place : Noida

Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

ANNEXURE TO SCHEDULE 11 B (1) C 31-3-2017

LOANS & ADVANCES ACCOUNT

S.No.	Advances	Outstanding as on 31.3.16	Paid during yr 2016-17	Recd during during 2016-17	Net O/s as as on 31.3.17
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
	H.B.A.				
a)	Sh. Sugar Singh	98,340	-	35,760	62,580
b)	Sh. Rajender Kr	1,46,236	-	10,444	1,35,792
c)	Sh. B Venu Gopal	4,48,000	-	48,000	4,00,000
	Total	6,92,576	-	94,204	5,98,372
	Advances- Car / Scooter				
a)	Sh. Sugar Singh	10,000		10,000	-
b)	Sh. Nahar Singh	14,000		12,000	2,000
	Total	24,000	-	22,000	2,000
	Computer Advance				
a)	Sh. N.K.Dhakate	26,000		6,000	20,000
	Total	26,000	-	6,000	20,000
	Grand Total	7,42,576	-	1,22,204	6,20,372

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

GPF BALANCE SHEET AS AT 31-03-2017

LIABILITIES	Current year 2016-17	Previous year 2015-16	ASSETS	Current year 2016-17	PreviousYr 2015-16
	Amount (in ₹)	Amount (in ₹)		Amount (in ₹)	Amount (in ₹)
Members Fund			Current Assets		
Balance b/f	1,79,48,081	1,59,52,834	Fixed Deposits	1,55,49,573	1,43,18,957
Add Addition	49,54,415	50,25,215	Saving bank 30860	27,39,505	23,40,291
Less withdrawals	34,18,266	30,29,968	Accrued Interest	3,90,301	6,10,202
			Interest receivable From NCHM	9,70,918	7,40,098
NPS contribution payable	1,66,067	83,467	GPF Advance	-	22,000
Total	1,96,50,297	1,80,31,548	Total	1,96,50,297	1,80,31,548

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

OUTSTANDING GPF ADVANCE AS ON 31st MARCH 2017

S.No.	Name of the Officials	Outstanding as on 31.3.16	Paid during Yr 2016-17	Adjusted during Year 2016-17	Net O/s as as on 31.3.17
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
1	Sh. Sunil Kumar	22,000	-	22,000	
	Total	22,000	-	22,000	

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

SCHOLARSHIP ENDOWMENT FUND A/C BALANCE SHEET AS ON 31.3.2017

LIABILITIES	AMOUNT (₹)	ASSETS	AMOUNT (₹)
Scholarship Endowment Fund		Current Assets	
Opening Balance	2020386	Fixed Deposit	43,36,858
Add: Transfer from I/E	308862	Accrued Interest on FDR	
Payable to NCHMCT			
	23,29,248		
	20,07,610		
Total	43,36,858	TOTAL	43,36,858
INCOME & EXPENDITURE ACCOUNT AS ON 31-3-2017			
EXPENDITURE	AMOUNT (₹)	INCOME	AMOUNT (₹)
Surplus transferred to Balance sheet	3,08,862	Interest received on FDR	3,08,862
Total	3,08,862	TOTAL	3,08,862

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Pension Fund Balance sheet as at 31-3-2017

LIABILITIES	Current year 2016-17	Previous year 2014-15	ASSETS	Current year 2015-16	Previous Yr 2014-15
Corpus Fund			Current Assets		
Bal. at the beginning of yr	4,34,31,387	3,99,58,135	Fixed Deposits	12,01,38,622	10,06,50,873
Add contribution for the yr	(3,94,84,267)	34,73,252	Saving bank 10285163646	9,74,854	1,30,51,752
Less deduction during yr					
Total	39,47,120	4,34,31,387	Total	12,11,13,476	11,37,02,625
Provisions					
Superannuation/Pension	12,82,53,390	9,07,27,157	Receivable from NC	38,49,432	1,03,88,140
Gratuity	1,49,23,238	1,24,54,394	Accrued Interest	2,98,13,966	2,90,13,683
Leave Encashment	78,82,723	67,21,107	TDS Refundable	2,30,597	2,30,597
NCHMCT	1000	1000			
Total	15,10,60,351	10,99,03,658	Total	3,38,93,995	3,96,32,420
Grand Total	15,50,07,471	15,33,35,045	Grand Total	15,50,07,471	15,33,35,045

National Council for Hotel Management & Catering Technology					
PENSION FUND					
INCOME & EXPENDITURE ACCOUNT AS ON 31.3.2017					
EXPENDITURE	Current year	Previous Yr	INCOME	Current year	Previous Yr
	2016-17	2015-16		2016-17	2015-16
Provision for Pension, Gratuity & Leave Encashment	5,01,33,676	72,49,734	Interest earned on S B	80,813	26,607
			Interest earned on FDRs	1,05,68,596	1,06,96,379
Amount transferred to Corpus fund	(3,94,84,267)	34,73,252			
Total	1,06,49,409	1,07,22,986	TOTAL	1,06,49,409	1,07,22,986

Accountant
Place : Noida
Date : 30th June 2017

E.O.(A&F)

Secretary

Chief Executive Officer

