



NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(An Autonomous Body under Ministry of Tourism, Government of India)
 A – 34, Sector -62, Noida 201309 (U.P.)
 Website: www.nchm.nic.in

Advertisement No. 1/2017

Applications are invited from eligible Indian citizen and eligible according to the requirement mentioned against each vacancy for filling up of the following posts:

	Post and Scale of Pay	Number of posts, Reservation if any, Method of recruitment	Required Minimum Educational Qualification and Age limit	Required minimum Experience
1	Director (Studies) PB-3 with GP Rs.7600 Pay level 12 as per 7 th CPC	1 post (un-reserved) To be filled by Transfer on Deputation, failing which by Direct Recruitment (based on judging the best suitability for the post by the Selection Committee on work experience in the similar field, track record of the officer according to APAR and personal discussion)	First class Post Graduate in Hotel/ Hospitality/ Tourism Management/ Administration with 3 years Degree/ Diploma in Hotel/ Hospitality Management/ Administration from a recognized University/ Council/ Institute with minimum 55% marks or its equivalent grade. OR Ph.D in Hotel/ Hospitality Management/ Administration Age: up to 55 years	<ul style="list-style-type: none"> 15 years of experience out of which at least 2 years in Hospitality Industry in a reputed hotel and a minimum of 10 years experience in teaching at least one of the following subjects at UG level or above in an AICTE recognized course at a University recognized by the UGC or in an AICTE recognized Institution or in an IHM affiliated to the National Council for Hotel Management and Catering Technology: <ul style="list-style-type: none"> ➤ Food Production/ Cookery ➤ Food and Beverage Service ➤ Housekeeping/ Accommodation Operations/ Accommodation Management. ➤ Front Office Operations/ Front Office Management. Level at which Teaching Experience has been gained: At least five years of experience as a regular Assistant Professor in UGC recognized University/ college/ Institution or as a "Head of the Department(HOD)" at an Institute of Hotel Management affiliated to the National Council for Hotel Management and Catering Technology(NCHMCT).
<p>In case of transfer on Deputation:</p> <p>Candidates possessing qualifications/ Experience prescribed as above. AND (i). Holding analogous post in Central govt./ State govt./ PSUs/ Central or State Autonomous bodies.</p>				

		(ii) Holding a post in the GP Rs.6600 (pre-revised) or equivalent for minimum of 5 years in Central Govt./ State Govt./ PSUs/ Central or State Autonomous Bodies.		
2	Assistant PB-2 with GP Rs.4200 Pay level 6 as per 7 th CPC	1 post (Un-reserved) To be filled through Direct Recruitment (Based on the performance in the written test on Numeric Aptitude, General English and Communication, General Knowledge, Service Aptitude and Office Dealing as well as two subjective question on Letter writing and Office Note drafting, total of 150 marks).	Graduate of a recognized University with at least five years office experience (knowledge of Central Government Rules) -Ability to use Computer is an essential qualification. Age: up to 32 years (Upper age limit is relaxable for SC/ ST/ OBC as per Govt. Rules)	Departmental regular LDCs, Steno Gr D and UDC fulfilling the eligibility criteria of direct recruitment, may also apply irrespective of their age, but they have to compete with outsiders.
3	Librarian PB-1 with GP Rs.2800 Pay level 5 as per 7 th CPC	1 post (Un-reserved) To be filled through Direct Recruitment (Based on the performance in the written test on General English and Communication, General Knowledge, Service Aptitude and Library Science related question of 100 marks).	Graduate with Diploma in Library Science and minimum of 3-years experience in the relevant field. -Ability to use Computer is an essential qualification. Age: up to 32 years (Upper age limit is relaxable for SC/ ST/ OBC as per Govt. Rules)	3-years experience in the relevant field. Knowledge of Library Automation and E. Library (Higher Qualification or greater experience is no bar to apply)
4	Lower Division Clerk (LDC)	1 post (Un-reserved) To be filled through Direct Recruitment	10 th of 10+2 system or equivalent with a typing speed of 30 w.p.m. with atleast one year experience.	one year experience in office work. Working knowledge of Hindi and Hindi Typewriting.

	<p>PB-1 with GP Rs.1900 Pay level 2 as per 7th CPC</p>	<p>(Based on the performance in the written test on Numeric Aptitude, General English and Communication, General Knowledge, Clerical Aptitude and office manners as well as two subjective question on noting and drafting, total of 130 marks followed by a computerised typing skill test of 20 marks).</p>	<p>-Ability to use Computer is an essential qualification.</p> <p>Age: 18 - 27 years (Upper age limit is relaxable for SC/ ST/ OBC as per Govt. Rules)</p>	
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General:

- 1) Apply on plain paper indicating the (a) Post Applied for; (b) Name; (c) Age as on 6.5.2017; (d) Nationality; (e) Whether SC/ ST/ OBC; (f) Complete Postal address; (g) Qualification; (h) Experience (tabulated in chronological order); (i) Present Post, Pay Scale & Pay; (j) Minimum pay expected; and (k) Any other relevant information. (Attach all the relevant documents in support of qualification, experience, date of birth and category belong)
- 2) In case of employee of Central/ State Govt., Public Sector/ Undertaking/ Central Autonomous Bodies only such candidates should apply who are willing to come on Deputation/ transfer basis and while forwarding by the employer, the application should accompanied by attested copies of ACRs for the last 5 years.
- 3) In case any candidate employed in the Govt./ Quasi or Semi Govt. organizations and applying against direct recruitment vacancies, must apply through proper channel.
- 4) The application should be addressed to Director (A&F) on the above given address, subscribing on the top of the envelope - "Application for the post of _____".
- 5) Applications along with all enclosures must reach this council by 6th May 2017 positively.
- 6) No TA/ DA will be paid to the candidate, who will be called for Written test or Personal Discussion.
- 7) The Council reserves the right to short list the applications, fill or not to fill any vacancy.